**Project Team Meeting**

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| **Project Name:** | **Smart Inventory - Android** |
| **Purpose:** | Discuss the progress and issues of last week. Make plan for next week. |
| **Day, Date & Time:** | 04/08/2019 @9.00am |
| **Location of Meeting:** | Colden Hall, Room 1750 |
| **Attendees:** | Rakesh Varma Nadakudhiti  Snohitha Rakashi  Lokeswari Pittu  Nilantha Dambadeni Kalu Achchillage  Shivani Busireddy  Niharika Gundala  Karthik Raja Vemula |
| **Absentees:** | None |
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**Agenda:**

* Review the work on last two weeks
* Discuss and plan for next week
* Discuss any issues and suggestions.

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| **Action Item** | **Assigned To** | **Due Date** |
| Discuss the each team members work plan and progress |  |  |
| Discuss any difficulties or issues in design or development process |  |  |
| Review the team and individual task plans created last week |  |  |
| Discuss any suggestions and thoughts |  |  |

**Date and time of next project team meeting:**

April 15, 2019

Colden Hall, Room 1750.